

November 6, 2023  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Pro-tem Cummins called the meeting to order. Upon roll being called the following named council members were present: McNeill, Helm, Hembry, Paustian and Cummins. Also present: Wagner, Armstrong, Lenz, DuFour, Spangler, Dodson, Walsh, B. Brennan, Ratliff, Beck, other visitors, and the press.

**Agenda:**

Motion by Helm, second by Paustian to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Paustian, second by Helm to approve the consent agenda which includes the October 16<sup>th</sup> Council Meeting Minutes, liquor license renewal for Dollar General, Chamber request to decorate the Green Space for a holiday event, Tipton Revitalization Incentive Program request for Dean Challis at 300 East 7<sup>th</sup> Street (east building), Tipton Revitalization Incentive Program reimbursement request for Michael and Julie Stuefen at 901 East South Street, \$7,500, radon mitigation system test for 601 Lynn Street, Housing Rehabilitation Program, MidAmerica Basement Systems in the amount of \$1,705, transformer repair, Sunbelt Solomon, \$6,025, and purchase of two new transformers, Resco, \$12,358.50, and the following claims list. Following the roll call vote the motion passed unanimously.

A & P GRAPHICS & SIGNS	12 VETERAN BANNERS	1591.20
ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1210.96
AFLAC	AFLAC AFTER TAX PY W/HOLDING	1138.50
ALBAUGH PHC INC	RESTROOMS REPAIRS	380.00
ALTEC INDUSTRIES INC	DIELECTRIC TEST #5	1118.31
AUCA CHICAGO LOCKBOX	MATS	360.30
AXA EQUI-VEST PROCESSING	DEF. COMP PRETAX	400.00
BAKER & TAYLOR	BOOKS	527.51
BANLEACO	COPIERS CONTRACT	105.60
BARRON MOTOR SUPPLY	FUSES	4.00
BAUER BUILT TIRE	TIRES #35	2060.72
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	33982.15
BORDER STATES ELECTRIC	INSULATED SCREWDRIVERS	158.74
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	878.58
CAPITAL ONE	MISC AND OPERATING SUPPLIES	192.44
CCL SUPPLY LLC	SHOP SUPPLIES	104.28
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	288.00
CHALLIS LAWN CARE	WEED CONTROL	2600.00
CINTAS	UNIFORMS	1034.05
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	405.58
CITY OF TIPTON FUNDS	TRANSFERS	223602.82
CITY OF TIPTON-REVOLVING	CENTRAL GARAGE REPAY	27337.13
CITY UTILITIES	CITY UTILITIES	17104.72
COAST TO COAST SOLUTIONS	BARRICADE TAPE	193.81
COLLECTION SERVICES CENTER	CHILD SUPPORT	119.04

COPY SYSTEMS	BASE AND COPIES	97.59
CRESCENT ELECTRIC SUPPLY	UNDERGROUND SUPPLIES	1935.01
D & R PEST CONTROL	MICE TREATMENT CITY HALL	294.25
DR DARLENE A EHLERS	NOVEMBER RENT	500.00
EASTERN IOWA LIGHT & POWER	OVERHEAD SUPPLIES	59.11
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	607.24
GARDEN & ASSOCIATES	ROSH SITE PLAN REVIEW	746.25
GRAINGER	SUPPLIES	120.75
H & H AUTO	TIRES #7	1501.12
HAWKEYE FIRE AND SAFETY	FIRE EXTINGUISHERS, INSPECTION	839.80
HAWKINS INC	CHEMICALS	945.78
HINSON CONSULTING LLC	COMPENSATION STUDY	2500.00
HOLIDAY INN DES MOINES	TRAVEL TRAINING MEL & AMY	522.90
I.R.S.	FEDERAL WITHHOLDING	43219.17
INTEGRATED TECHNOLOGY	PHONE SERVICES	50.00
IOWA GEMT PAYMENT PROGRAM	NOV STATE SHARE PAYMENT	1262.01
IOWA IAI	CONFERENCE	75.00
IOWA ONE CALL	LOCATES	100.80
IOWA TREASURER OF STATE	IOWA TREASURER OF STATE	1.08
IOWA UTILITIES BOARD	GAS ASSESSMENT	1182.00
IPAA	MEMBERSHIP RENEWAL	125.00
IPERS	IPERS WITHHOLDING, FIRE	28380.43
KNO2 LLC	SETUP FEES	600.00
LINDA BECK	MILEAGE REIMBURSEMENT	115.28
LINDE GAS & EQUIPMENT	OXYGEN	63.24
LISBON-MT VERNON AMBULANCE	PARAMEDIC INTERCEPT	200.00
LRS PORTABLES OF IOWA	PORT A POTTY RENTAL & CLEANING	375.00
MARCIA MEYERS	NOVEMBER RENT	600.00
MELISSA ARMSTRONG	TRAVEL TRAINING	206.22
MIDAMERICAN ENERGY	NOVEMBER CASH REQUEST	50000.00
MIDWEST WHEEL COMPANIES	REPAIR PARTS #6	166.10
MISC. VENDOR	MISC. VENDORS	1646.05
MITCHELL 1	WEB SUBSCRIPTION	282.08
MUNICIPAL SUPPLY INC	UNDERGROUND SUPPLIES	372.45
NILES CHIROPRACTIC	PRE EMPLOY SCREENING	25.00
O'ROURKE MOTORS INC	2016 AMB REPAIRS	571.05
OFFICE EXPRESS	OFFICE SUPPLIES	240.47
OFFICE MACHINE CONSULTANTS	TECH SERVICES	3037.50
ORIGIN DESIGN	CEDAR ST & UTILITIES IMPRVMENTS	45335.12
PCC	BILLING	2569.47
PMMIC INSURANCE	FUEL TANK INSURANCE	2076.00
POWER LINE SUPPLY	UNDERGROUND SUPPLIES	2439.80
PRINCIPAL	GTL_VTL INSURANCE	2721.98

QUADIENT FINANCE USA	POSTAGE	2000.00
RESCO	10 TRANSFORMERS	34712.94
SCHIMBERG CO	OPERATING SUPPLIES	204.88
SHERMCO INDUSTRIES INC	INDUSTRIAL FEEDER	4350.00
SHOTTENKIRK	REPAIR PARTS #7	41.77
SPINUTECH INC	EMAIL MARKETING	25.00
THOMPSON TIRE & RETREAD	TIRES #55	805.13
THOMPSON TRUCK & TRAILER	REPAIR PARTS #35	70.50
TIPTON FIRE AND RESCUE	35 RADIO STRAPS	4010.27
TIPTON GREENHOUSE	26 TREES	5371.16
TIPTON HIGH SCHOOL	6 PICNIC TABLES	960.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	6023.00
UNUM LIFE INSURANCE	LONG TERM DISABILITY PAYROLL	416.37
VERMEER	REPAIR PARTS #106	331.34
WENDLING QUARRIES INC	BACKFILL FOR ALLEY PROJECT	1908.86
WESCO RECEIVABLES CORP	WIRE	3921.92
WINDSTREAM	MONTHLY SERVICES	950.31
WING PC	MEDICAL DIRECTOR	500.00
WRIGHT LAWN CARE	CONTRACT PAY NOV 2023	358.33
** TOTAL **		582568.32
FUND TOTALS		
001 GENERAL GOVERNMENT		95096.05
110 ROAD USE TAX FUND		9090.03
112 TRUST AND AGENCY		42923.75
119 Emergency Fund		2829.58
121 LOCAL OPTION TAX		25000.00
125 TIF SPECIAL REVENUE FUND		16185.23
192 FIRE ENTERPRISE TRUST		7178.08
317 GO CP 2023		45335.12
600 WATER OPERATING		12898.43
610 WASTEWATER		48827.07
630 ELECTRIC OPERATING		172265.63
640 GAS OPERATING		16887.94
660 AIRPORT OPERATING		1115.93
670 GARBAGE COLLECTION		14243.41
740 STORM WATER		1213.54
810 CENTRAL GARAGE		8685.56
835 ADMINISTRATIVE SERVICES		10172.18
860 PAYROLL ACCOUNT		52620.79
GRAND TOTAL		582568.32
<b>CITY CREDIT CARD</b>		
<b>STATEMENT</b>	Card Ttl	<b>7,245.81</b>

**Finance Director**

Training		230.00
Telecommunications	GoTo Technologies, Amazon	74.88
Telecommunications	Amazon	27.99
Telecommunications	Amazon	27.99
Telecommunications	Amazon	27.99
Telecommunications	Amazon	27.99
Telecommunications	Amazon	19.99

**436.83****Economic Development**

Miscellaneous	The Centennial	31.68
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**31.68****Library**

Technology	Tech Soup	2,600.00
Materials	Walmart, Amazon	221.52
Programming	Flo's Dollar Deals, Amazon, Walmart	224.89
Office Supplies	Demco	359.16
Miscellaneous	Walmart	16.35

**3,421.92****Ambulance**

Dues/Fees	IEMSA	100.00
Building Maint & Repair	Amazon, Leno & Cilek	647.92
Op Equip Maint & Repair	Casey's, Ebay	513.58
Telecommunications	JAMF	6.00
		16.00
		6.00
		2.00
Equipment/Vehicle Rent	Ebay	173.34
Contract Services	DrFirst	240.00
Office Supplies	Costco, Staples	165.30
Building Maint & Repair	ADI	675.99

**2,546.13****Fire**

Office Supplies	Walmart	70.00
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**70.00****Police**

Dues/Fees	National Assoc of School Resource Officers	40.00
Operating Supplies	Sirchie	67.45
Miscellaneous	Walmart	13.71

**121.16****Electric**

Meters	Battery Mart	134.14
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			<b>134.14</b>
<b>Public Works</b>			
Repair Parts	Ebay	159.43	
Uniforms/Equipment	Cat Footwear	124.34	
Office Supplies	Walmart	82.13	
			<b>365.90</b>
<b>REC / Aquatic Center</b>			
Operating Supplies	Amazon, Walmart	63.35	
Dues/Fees		16.04	
Advertising	Canva	12.99	
Miscellaneous	Amazon	25.67	
			<b>118.05</b>
<b>Statement Total</b>			<b>7,245.81</b>

Payroll Amount for October 2023 \$186,207.85

**City Business:**

1. Resolution No. 110623A: Resolution accepting the Fiscal Year 22/23 annual audit.  
Motion by Hembry, second by Paustian to approve Resolution No. 110623A, the resolution accepting the Fiscal Year 22/23 annual audit. Following the roll call vote the motion passed unanimously.
2. 2022-2023 Annual Financial Report  
Motion by Hembry, second by Helm to approve the 2022-2023 Annual Financial Report. Following the roll call vote the motion passed unanimously.
3. 2024-2025 Tax Increment Financing Indebtedness  
Motion by McNeill, second by Hembry to approve the 2024-2025 Tax Increment Financing Indebtedness. Following the roll call vote the motion passed unanimously.
4. Resolution No. 110623B: Resolution awarding the bid of Tri-City Electric for the "Industrial Circuit Electrical Construction Project" (Labor Only)  
Motion by Cummins, second by Helm to approve Resolution No. 110623B, the resolution awarding the bid of Tri-City Electric for the "Industrial Circuit Electrical Construction Project" (Labor Only). Following the roll call vote the motion passed unanimously.
5. Resolution No. 110623C: Resolution awarding the bid of Swick Cable Contractors for the "15 KV Industrial Circuit Underground Utility Construction Project" (Labor Only).  
Motion by Hembry, second by McNeill to approve Resolution No. 110623C, the resolution awarding the bid of Swick Cable Contractors for the "15 KV Industrial Circuit Underground Utility Construction Project" (Labor Only). Following the roll call vote the motion passed unanimously.
6. Resolution No. 110623D: Resolution rejecting bids for the "James Kennedy Family Aquatic Center Pool Dehumidification Project 2023"  
Motion by Paustian, second by McNeill to approve Resolution No. 110623D, the resolution rejecting bids for the "James Kennedy Family Aquatic Center Pool Dehumidification Project 2023". Following the roll call vote the motion passed unanimously.
7. Resolution No. 110623E: Resolution to accept and approve 2023 Annual Urban Renewal Report for Fiscal Year ending June 30, 2023  
Motion by McNeill, second by Hembry to approve Resolution No. 110623E, the resolution to accept and approve 2023 Annual Urban Renewal Report for Fiscal Year ending June 30, 2023. Following the roll call vote the motion passed unanimously.

8. Closure of James Kennedy Family Aquatic Center until repairs are complete.  
Motion by McNeill, second by Helm to approve closing the James Kennedy Family Aquatic Center until repairs are complete as previously agreed upon. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by McNeill, second by Paustian. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 5:57 p.m.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk