City of Tipton Application For Employment *(Please Print)*

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Position(s) Applied For | Date of Application

How Did You Learn About Us?

☐ Advertisement ☐ Friend ☐ Walk-In

☐ Employment Agency ☐ Relative ☐ Other _____

Last Name | First Name | Middle Name

Address: Number | Street | City | State | Zip

Telephone Number(s) | Social Security Number

If You are under 18 years of age, can you provide required proof of eligibility to work? ☐ Yes ☐ No

Have you ever been employed by the City of Tipton before? ☐ Yes ☐ No

If Yes, Give dates of employment _____ To _____

Are you Currently employed? ☐ Yes ☐ No

If Yes, may we contact your present employer? ☐ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of Visa immigration status? *(Proof of citizenship or immigration status is required for employment.)* ☐ Yes ☐ No

On what date would you be available for work? _____

Are you available to work: ☐ Full Time ☐ Part Time ☐ Shift Work ☐ Temporary

Are you currently on "lay-off" and subject to recall? ☐ Yes ☐ No

Do you have a dependable means of transportation to and from work? ☐ Yes ☐ No

Have you been convicted of a felony within the last 7 years? ☐ Yes ☐ No

If yes, please explain. *(Conviction will not necessarily disqualify an applicant from employment.)*

_____

Education

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduate Professional				
Other *(Specify)*				

Additional Information

State any additional information you feel may be helpful to us in considering your application. Summarize special job-related skills and qualifications from employment or other experience.

Are you capable of performing in a reasonable manner the activities involved in the job for which you are applying? *(Answer this question only if a job description is attached.)* ☐ Yes ☐ No

THE CITY OF TIPTON IS AN EQUAL OPPORTUNITY EMPLOYER

Employment Experience

Start with your present or most recent job. Include any job-related military service or volunteer activities. You may exclude any activities which indicate race, color, religion, creed, gender, national origin, age, disabilities, marital status, sexual orientation, or other protected status.

1. Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

2. Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

3. Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

References

1.	Name	Telephone Number
	Address	
2.	Name	Telephone Number
	Address	
3.	Name	Telephone Number
	Address	

Applicant's Statement

I Certify that all answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision.

I understand and acknowledge that, unless otherwise defined by law, any employment with The City of Tipton is of an *"at will"* nature, which means the Employee may resign at any time, and the Employer may discharge Employee at any time with or without cause. I further understand that this *"at will"* employment may not be changed by any written document or by conduct unless such change is specifically authorized in writing by the Tipton City Council.

In the event of employment, I understand that false or misleading information given in this application or any interview may result in discharge. I also understand that I am required to abide by all rules and regulations of the City of Tipton.

Signature of Applicant _____ Date _____